

## Job Description

**Position Title:** Apprentice Lineman

**Date:** May 31, 2023

**Organization Unit:** Macon Electric Cooperative

**Department:** Operations

**Reports To (Position Title):** Operations Manager

**Job Status:** Non-Exempt

### Position Summary:

The Apprentice Lineman shall adhere to safety and specification requirements while assisting, learning, and performing the construction, maintenance, or repair of the Cooperative's electric distribution system to ensure the Cooperative's Members an adequate and reliable supply of electric energy.

### Essential Job Responsibilities/Duties:

- Obtains directions and assignments from assigned supervisor and cooperates with them in performing the tasks assigned.
- Assists and learns all duties required for construction, maintenance, or repair of either energized or de-energized overhead and underground distribution plant.
- Complies with the proper construction safety measures and work methods.
- Learns and maintains a working knowledge of RUS specifications, the National Electric Safety code and mapping system.
- Complies with all traffic laws, rules and regulations while operating a Cooperative vehicle.
- Ensures proper care and use of Cooperative vehicles, equipment and tools. Recommends any necessary repairs or replacements to Operations Manager.
- Assist with patrolling, documenting and repair of the Cooperative's lines to meet RUS guidelines.
- Promotes and presents a positive professional image when performing his/her duties.
- Attend monthly safety meetings.
- Attend training and/or courses relating to area of work (overnight stay may be required).
- Learns and maintains a working knowledge of the Cooperative department policies and procedures.
- Assist with duties of groundman, equipment operator and/or lineman.
- Performs other duties as assigned.
- Satisfactorily progresses through the Lineman Apprenticeship Program set forth by Macon Electric Cooperative in a timely manner.
- Complete necessary paperwork with legible handwriting and proper grammar.

### Position Abilities & Skills:

- Ability to learn and understand the principles involved and proper methods for overhead and underground distribution.
- Must be able to climb poles and work at high elevations.
- Must be able to work independently as well as a team player.
- Must have the ability to multitask, work under pressure and meet required deadlines.

**Position Qualifications:** Desired qualifications to perform the duties and responsibilities of the position.

- High school Diploma or equivalent.
- Electrical Distribution Systems degree preferred.
- Must meet all qualifications and maintain the required class CDL.

- Must be CPR/First Aid certified or willing to obtain certification within 60 days following employment.

**Physical Demands:**

While performing the duties of this job, the employee is regularly required to handle objects, tools, or controls; reach with hands and arms; and talk and hear. The employee frequently is required to stand; walk; climb or balance; and stoop, kneel, crouch, or crawl.

The employee must regularly lift and/or move up to 50 pounds; frequently lift and/or move up to 100 pounds; and occasionally must lift and/or move more than 100 pounds.

Annual completion of pole top and buck truck rescues are required.

**Working Conditions:**

This position will report Monday through Friday, 7:00 a.m. to 3:30 p.m. This position may be required to work hours outside normal working hours and weekends to support the cooperative during events or emergencies.

Most of the work will be done outdoors under constant adverse weather conditions.

While performing the duties of this job, this position regularly works near moving mechanical parts; in high, precarious places; and in outside weather conditions, and is regularly exposed to risk of electrical shock. This position is frequently exposed to fumes or airborne particles. This position is occasionally exposed to toxic or caustic chemicals, wet and/or humid conditions and vibration.

**Other Duties:**

Please note this position description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time or without notice. This position description is not deemed an employment contract and does not waive the employment at-will doctrine governed by the state of Missouri.

Failure to fulfill the requirements of this position description, changes in economic conditions, changes in operational policies or procedures, and/or other conditions or reasons may result in the elimination of this position and/or employee termination.

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Employee Signature

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Date